

## Zion Leadership Council – Minutes

**Date: Wednesday, March 31, 2021**

**Time: 7 – 9 p.m.**

**Location: Online Zoom Meeting due to Covid-19**

**Council:** Neil Lackey (Chair), Linda Wagner (Secretary), Eleanor Draper (Treasurer), Pat McGlynn (WOW rep), Kathryn Murrell (HR), Carol Gilmore (Trustee), Rev. Maggie Dieter (Minister), *vacancy* (MaL).

**Guest(s):**

**Regrets:**

<u>Item #</u>	<u>Agenda Item</u>	<u>Presenter</u>
1.	Opening Thoughts & Prayer. Easter Blessings were extended to each of us. Easter prayer followed. Lighting of Christ Candle.	Pat Neil
2.	Changes (if any) to and adoption of Agenda for this meeting. No additions to the agenda. Adopted Minutes: Minutes of Feb 24, 2021. Moved the Minutes of Feb. 24, 2021 be accepted as circulated. Moved by: Carol Seconded by: Kathryn <b>CARRIED.</b>	Neil Linda W.
R	<p>Priority Items</p> <p>a. VAM renewal. <b>DECISION:</b> Postponed until further notice.</p> <p>b. Updates from Constitution discussion. Constitution Draft 2 for the Leadership Council. <b>DECISION:</b> Some revisions will be made and will be reviewed again at our next meeting.</p> <p>c. Email from Janet Bradley: Who takes care of our archives? Here is a link to "<a href="#">Understanding and Maintaining Records</a>" from the United Church. You will note there are many links therein along with a <a href="#">Sample Records Schedule: Congregation.</a> <b>DISCUSSION:</b> This might be something to put on an agenda to consider what group would be responsible for this along with the Church Administrator. We think something about this should be contained in our Constitution. <b>DECISION:</b> Trustees take on this responsibility as per the United Church manual.</p> <p>d. Minister's reflections. Rev. Maggie is moving along in her ministry. She shared concerns regard the dealing with grief during the pandemic. She attended a gathering of the Region's faith leaders and found it</p>	Neil  Kathryn  Carol  Rev. Maggie

	<p>most informative. A brochure will be shared at the Food Drive on Saturday. There is some interest in establishing a food garden area on the church property. The Love your Neighbour banners have gone up. Rev. Maggie will be taking her Reading week at the end of April.</p> <p>e. A request for a Baptism and use of the Church sanctuary for Baptism has been received.</p> <p><b>DISCUSSION:</b> Extensive discussion took place regarding safety during COVID and symbolism of the act of Baptism.</p> <p><b>DECISION:</b> Rev. Maggie will converse with the family about all the variables involved in holding a baptism. This CHILD'S FIRST NAME, MIDDLE NAME(S), CHILD OF NAME to be baptised on a date to be determined. Moved by: Kathryn Seconded by: Eleanor <b>CARRIED.</b></p> <p>f. Financial status: Gmail Statements Summary and Statements. Eleanor shared the financial reports.</p> <p><b>DECISION:</b> LC are asking Finance to share the status of finances through the newsletter indicating that Receipts of the Year to date, Disbursements of the Year to date and the Balance (as of the past month) for the General Fund be included with each newsletter.</p> <p><b>DECISION:</b> The Financial Report was accepted as received.</p> <p>g. Website / Facebook, etc. protocols and Administration. Team: Rev. Maggie, Jennifer Meyer, Janice Kilimnik. The committee will be meeting April 16.</p> <p>h. Correspondence if any: United Possibilities Fund <b>DECISION:</b> Neil will attend as a rep of Zion as well as possibly a member from Finance.</p> <p>i. Other (if any) Initial look at Raw Data from AGM Feb 2021. See: Current LC meeting Items/Zion Community of Faith Meetings/AGM Feb 21 2021/Raw Data AGM Feb 21 2021.docx <b>DECISION:</b> Kathryn and Rev. Maggie will look at the Raw Data and bring back information to our next LC meeting.</p>	<p>Rev. Maggie</p> <p>Eleanor</p> <p>Neil</p> <p>Kathryn/Rev. Maggie</p>
<p>4.</p>	<p>Mandates were reviewed and approved for the following: Human Resources, Finance, Property, Learning Team, Praising Team one addition), Caring Team, Trustees, Leadership Council and House teams.</p> <p>Moved by: Carol Seconded by: Kathryn <b>CARRIED.</b> Property Mandate approval are outstanding. Leadership Mandate approved.</p> <p>a. Human Resources -- Janet Worthington will be attending a music conference.</p> <p>b. Finance – no further report</p>	<p>Carol</p>

	<p>c. Property – still working on Property Mandate</p> <p>d. Trustees – Carol will continue as LC rep for next year.</p> <p>e. Learning Team Mandate approved. No report</p> <p>f. Praising Team -- They have been working on Easter services and implementing a new choral benediction.</p> <p>g. House Teams -- no report</p> <p>h. Caring Team -- Banner is up and things are set for April.</p> <p>i. WOW Regional Council – AGM meeting is in April and Pat McGlynn is attending.</p> <p>j. Tech Team description is in the governance model. They will not be pursuing a Rogers connection at this time. Further items will be differed to the next meeting.</p> <p>k. A Leadership Council Member at Large (MaL) nomination has been received to be effective September 2021.</p> <p>Other ...Moved to extend our LC meeting to 9:30 p.m.</p> <p>Moved by Carol Seconded by Kathryn <b>CARRIED.</b></p>	Neil
6.	<p>Correspondence if not addressed in reporting above:</p> <p>a. Update re Advertising Our Heritage/Our Home Magazine Paul Knowles. Email sent with Bus Card attached to Heritage Publication.</p> <p>b. CoF Profile and Living Faith Story: From WOW: <i>It is expected that the profile and living faith story be updated and approved annually by the congregation. The annual meeting may be an opportunity to do so.</i></p> <p><b>DISCUSSION:</b> Perhaps we should do this for our Fall Congregational meeting.</p> <p><b>DECISION:</b> Eleanor will deal with the finance portion. Our financial reports as presented in our AGM will be used to fulfill the finance portion of the CoF Profile and Living Faith Story. Kathryn/Pat will deal with the rest.</p>	<p>Neil</p> <p>Neil</p> <p>Eleanor</p> <p>Kathryn/Pat</p>
7.	<p>Leadership Council process. (discussion if time allows)</p> <p>Vision – How might Leadership Council grow/ support Zion’s Ministry and Mission. What do we want Zion’s future to be?</p> <p>How might the experience of Council meetings be improved? (e.g. Format? Length? Frequency? Meeting process?)</p> <p><b>DISCUSSION:</b> Some discussion occurred. No decisions were made.</p>	Council
8.	Unfinished Business Items: none	Council
9.	Next regular Council meeting: <b>May 26, 2021 @ 7:00PM via Zoom.</b>	Council

	<p><i>Any member of Council may request Council to schedule a meeting for emerging issues.</i></p> <p>Responsibility for opening Thought and Prayer at next council meeting.</p> <p>Adjournment with closing prayer/blessing</p>	<p>Carol</p> <p>Rev Maggie</p>
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